

ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
February 12, 2014

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandria-nj.us) as required by the Open Public Meetings Act. Meeting Called to order at 7:44 PM.

ROLL CALL: Committeeman Swift, Committeeman Schick, Mayor Abraham, Attorney Dragan, Engineer, Ralph Runge were present.

FLAG SALUTE:

COMMITTEE REPORTS:

- **ENVIRONMENTAL COMMISSION REPORT:** Will be holding the annual well water testing on April 27 & 28th. The Environmental Commission will not be able to use the park as they have in the past since there is a conflict. There is a lacrosse tournament that weekend with teams from across the State. Parking will be at a premium. The Commission will look at possibly holding it at St. Thomas Church located on Sky Manor Road. The Environmental Commission also requested \$450.00 to be spent for educational purposes at the Alexandria Schools. Mayor Abraham advised that until the budget talks start that no monies will be allocated.
- **FARMLAND/OPEN SPACE:** Chairman Fritsche noted that the Mt. Salem Road application is pending. The Commission will be meeting with the County next Wednesday for their monthly meeting and hope they will hear about the status of this application. Other applications have gone smoothly in the past. Approvals are needed for resolutions so that surveys can be done on three properties. Comm. Schick made a motion, seconded by Comm. Swift to authorize Atty. Dragan to draft letters asking for proposals for Kappus 1, B-18, L-47 and Hahola North B-11, L-12 & South B-16, L-3 surveys. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**
- **PARK & RECREATION REPORT:** Chair Mary Jo Tufaro noted that basketball is currently running with 119 participants. Park/Rec is terminating agreement with Jorba. Will need to write a letter to JORBA regarding the termination. Atty. Dragan will review letter before it goes out. Voted and approved to put up a ball wall, the lacrosse program will be funding project. The design will be submitted to the insurance company. The wall is being constructed with blocks. There is an issue with heat at the barn. Park barn pipes are frozen. Water has been turned off and everything disconnected. Will need to look at what can be done in the future to prevent the pipes from freezing. Possible cause was the heat being lowered and unusual cold temperatures. There are some holes as well in the walls allowing the cold air in.
- **HISTORIC PRESERVATION COMMISSION:** None
- **ROAD CHAIRMAN'S REPORT:** Road Chair, Comm. Swift did a review of all the snow storms in which the DPW dispatched trucks to plow and salt the roads. The DPW employees are doing an excellent job trying to conserve salt. There is a shortage of salt and prices have sky rocketed. The last three days the guys have been pushing back snow to allow for additional snow to be plowed in the event of another storm. A 1000 gallon diesel tank was installed at shop, pot holes were repaired. Mayor Abraham asked for an update on Goritz Road due to a complaint on January 10, 2014. Comm. Swift spoke with DPW Foreman, Glenn Griffith and the resident regarding the incident and the matter has been taken care of.

OLD BUSINESS:

- Finalizing the Municipal Building Location:

Comm. Schick attended the Park/Rec meeting on Tuesday, February 11, 2014 and discussed with them the placement of the Municipal Building at the park by the flag pole and existing barn. The Park/Rec Commission was pleased with that location. The Park/Rec Commission would like to see some items be followed through at the park such as the removal of the light pole in the middle of the access road entering the park. The Township Committee advised that the pole would be removed since electrical wiring would be underground. Comm. Swift would like the municipal building anywhere besides the Pepe property. The Committee believes there will be cost savings due to the existing infrastructure and there are fewer limitations with DEP requirements such as storm water and riparian zone restrictions. Cost savings could be up to \$175,000.00. Township Engineer, Ralph Runge will need to look to see if the existing septic system can support the two structures. Engineer Ralph Runge showed a diagram of the park layout with the proposed municipal building location. Comm. Schick made a motion, seconded by Comm. Swift to build a municipal building in the proposed location at the park between the flag pole and the existing park barn. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, recused himself.**

Resident, Floyd Evans asked about the remediation that still needs to be performed at the Pepe property. Township still needs to have the investigation performed with those costs associated to the investigation being refunded to the Township. Since the municipal building won't be placed at the Pepe property the Township can look into alternative methods of soil removal and corrective action that would be less costly and restrictive.

Comm. Schick made a motion, seconded by Comm. Swift to approve a change order for municipal architect drawings in the amount of \$500.00. The change was to the tax collector office and an air lock door. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Comm. Swift to approve the bid specs for the municipal building upon professional review of the Township Attorney and Township Engineer. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

- Hatch Mott MacDonald Plan of Action for 257 Hickory Corner Road Additional Actions:

Township Committee explained the obligations that the Township is under to test the soil. The Township Engineer will move forward as planned and approved at the January 15, 2014 Township Committee Special meeting.

NEW BUSINESS:

- Presentation of Award by the Pattenburg Fire Dept.-

Michael Giannone presented a plaque to the Township Committee in recognition of the Pattenburg Fire Department's 60th year anniversary. The plaque was given to Alexandria Township for their continued service, dedication and support to the Fire Department.

- Cedar Bridge Road-

Township Engineer, Ralph Runge summarized to the Township Committee the reason that this matter is being brought before the Committee. Neighbor Boyden Stretch was advised of this meeting and this matter being discussed via a letter that was mailed to him by the Township Clerk. The neighboring property owner, Mr. Stretch made an application for a subdivision to his property. Once the approval was granted in 2004, Mr. Stretch sold the property to a developer who has been developing homes and is near completion. As part of the subdivision approval there was a cul-de-sac road constructed on Cedar Bridge Lane. Part of the right of way to the cul-de-sac for planning purposes extended to the next property line which is also known as a "paper street" in effect at the end of the cul-de-sac. Part of the construction also required relocating Mr. Stretch's farmland to cross that paper street and in the mean time Mr. Stretch has taken it upon himself to construct a driveway from the farm lane to the cul-de-sac which is an item that was not originally shown on the final recorded subdivision plans. The developer made a complaint to the Township Engineer regarding Mr. Stretch. The Township Engineer's opinion is that since the driveway is not shown on the subdivision plans that Mr. Stretch is in violation of Zoning Regulations and Mr. Stretch does not have the right to construct a driveway in that location. Planning Board Chairman, Aram Papazian asked if Township Engineer, Ralph Runge had a conflict in discussing and reviewing this matter since his parents own property adjacent to the property in question. Township Attorney, Sharon Dragan noted that Township Engineer, Ralph Runge is not in violation in speaking on this matter since he is not voting on anything pertaining to this matter and he is addressing this matter as a professional. Mayor Abraham asked if any permits or approvals were made by Mr. Stretch pertaining to this driveway. Township Engineer, Ralph Runge noted that no permits were applied for. Comm. Swift asked where the farm lane was to lead to. The Township Engineer, Township Attorney, Walter Wilson, Attorney for Robert Marookian of R & B Properties and Developer, Robert Marookian reviewed subdivision maps with the Township Committee. The maps show Mr. Stretch has re-routed the lane and made it a short cut. The final map that was recorded doesn't show the driveway as it is being used by Mr. Stretch today. Atty. Dragan noted that according to the recorded deeds that Mr. Stretch has the right to cross the extension of Cedar Bridge Lane for farm use. The farm lane was never developed nor is there an extension shown on the final recorded map. The language of the deed is cross and use, not construct a driveway. The developer is concerned because he is going to begin construction of this particular piece of property; the property was graded, been prepared and seeded. Mr. Stretch came in and dug up the excavated area and put gravel in and is using the newly formed driveway cut as access to his house. The Township Engineer is recommending that a zoning violation be issued to Mr. Stretch. Township Engineer, Ralph Runge made reference to photos that were attached to his recommendations. Township Engineer, Ralph Runge noted that when the initial complaint was brought to his attention that he was not aware of how Mr. Stretch was using this new driveway. Under the driveway ordinance, farm access does not require a driveway permit but it is apparent to the Engineer that Mr. Stretch is using this driveway as his personal access as well. With the driveway being used as such, a host of other issues come to light such as the failure of a driveway permit. The lot is immediately accessing B-19, Lot 12 which is a dedicated open space for the B-10 subdivision that was created. The recorded deeds for

that property have limits to agriculture use only. By traversing the property with his own vehicles, that could also be a violation of not using the property as approved by the Planning Board as agriculture use. (Township Engineer, Ralph Runge and Attorney Dragan's letters of recommendation, maps and photos are attached to the back of these minutes). Comm. Swift noted that the issue at hand is more than just cease and desist, that Mr. Stretch needs to restore the property to its original condition. Comm. Schick made a motion, seconded by Comm. Swift to authorize the Zoning Officer and the Township Attorney to take appropriate action in resolving this matter. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

- Appointment of Board Adjustment Member-Mayor Abraham appoints Chris Slusser as an Alternate # 2 on the Board of Adjustment. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**
- Resolution 2014-021 Appointing Martin Allen, Esq. as the Twp. Tax Attorney: Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-021. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-021 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING A TOWNSHIP TAX ATTORNEY FOR THE TOWNSHIP OF ALEXANDRIA

WHEREAS, there exists a need to provide the Township of Alexandria with professional services ("professionals") during the period from January 1, 2014 to December 31, 2014; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

WHEREAS, "professional services" are those "rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training" (NJSA 40A:11-2), and the professional services required by the Township are "professional services" as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

- 1.) Tax Attorney: Martin Allen, Esq., 15 Mountain Boulevard, Warren, New Jersey 07059.

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. That the Township hereby appoints *Martin Allen, Esq.* as Municipal Tax Attorney to provide legal advice and services in connection with representation of

the Township, and Martin Allen, Esq. agrees to provide all of the professional services which may be requested and/or required in that capacity.

2. The Township will pay \$140.00 per hour to Martin Allen, Esq. for his services.
3. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
4. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.
5. The Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.
6. A copy of this Resolution shall be published in the official newspaper as required by law within ten (10) days of its passage.

Attest: February 12, 2014

Paul Abraham, Mayor

Michele Bobrowski, RMC, Township Clerk

I, Michele Bobrowski, certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Alexandria at a meeting held on February 12, 2014.

Michele Bobrowski, RMC, Township Clerk

- Resolution 2014-022 Appointing a Township Auditor:
Comm. Swift made a motion, seconded by Comm. Schick to approve Resolution 2014-022. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-022 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY APPOINTING THE TOWNSHIP
AUDITOR FOR THE TOWNSHIP OF ALEXANDRIA**

WHEREAS, there exists a need to provide the Township of Alexandria with professional services (“professionals”) during the period from January 1, 2014 to December 31, 2014; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

WHEREAS, “professional services” are those “rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training” (NJSA 40A:11-2), and the professional services required by the Township are “professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

1. Township Auditor, William Colantano, Jr. CPA, 100 Route 31 North, Washington, New Jersey 07882

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

7. That the Township hereby appoints William Colantano, Jr., licensed as a Certified Public Accountant in the State of New Jersey, as the Township Auditor for the Township of Alexandria for the period January 1, 2014 through December 31, 2014.
8. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
9. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.

10. Each Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.

11. Fees for 2014 are as follows:

| Staff: | Hourly Rate: |
|---------------------------------|-----------------|
| Principal (Wm Colantano) | \$145.00 |
| Manager | \$100.00-115.00 |
| Senior | \$80.00-100.00 |
| Semi-Senior | \$65.00-80.00 |
| Junior | \$65.00 |
| Para-Professional (Level One) | \$30.00 |
| Para-Professional (Level Two) | \$35.00 |
| Para-Professional (Level Three) | \$40.00 |

12. A copy of this Resolution shall be published in the official newspaper as required by law within ten (10) days of its passage.

Attest: February 12, 2014

Paul Abraham, Mayor

Michele Bobrowski, RMC, Township Clerk

I, Michele Bobrowski, certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Alexandria at a meeting held on February 12, 2014.

Michele Bobrowski, RMC, Township Clerk

- Resolution 2014-023 To Allow Wire Transfers with Hopewell Valley Community Bank:

Comm. Swift made a motion, seconded by Comm. Schick to approve Resolution 2014-023. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**2014-023 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY TO ALLOW WIRE TRANSFERS
WITH HOPEWELL VALLEY COMMUNITY BANK**

WHEREAS, Alexandria Township has a need to wire transfer monies from Hopewell Valley Community Bank for various circumstances;

NOW, THEREFORE, BE IT RESOLVED, that Edward Peter Rees, the Chief Financial Officer of this Township is authorized and directed to execute Wire Transfers from Hopewell Valley Community Bank, and designated as the authorized agent for this Township for purposes of requesting wire transfers and related matters.

Paul Abraham, Mayor

Michele Bobrowski, Township Clerk

I, Michele Bobrowski, hereby certify that I am the Secretary of Alexandria Township. I further certify that on February 12, 2014 the Alexandria Township Committee adopted the above resolution.

Date: _____

Michele Bobrowski, Township Clerk

- Resolution 2014-024 Release of Maintenance Bond for Toll Brothers:
Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-024. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-024 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY RELEASING MAINTENANCE GUARANTEE
FOR ALEXANDRIA ESTATES**

WHEREAS, the Township Committee of Alexandria Township accepted

Maintenance Surety Bond #58685509 from Western Surety Company in the amount of \$981,257.00 posted by Toll N.J. II, L.P. in connection with improvements made as part of the major subdivision constructed on property known as Block 15, Lots 9, 14.05, 14.06, 16.01 and 17.01 and Block 21, Lots 2 and 3, also known as Alexandria Estates; and

WHEREAS, the two-year maintenance period has run and the Township Engineer has inspected the maintenance items, and issued a letter date January 7, 2014 stating that all items have been addressed and recommending that the guarantee be released.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, on this 12th day of February 2014 as follows:

1. Maintenance Surety Bond #58685509 submitted by Toll NJ, II, L.P. in the amount of \$981,257.00 for the subdivision improvements made to the property known Block 9, Lots 14.05, 14.06, 16.01 and 17.01 and Block 21, Lots 2 and 3 (Alexandria Estates) is hereby released and may be returned to the developer. The improvements subject to the maintenance bond are hereby accepted by the Township Committee.

2. This resolution shall take effect immediately.

ATTEST:
February 12, 2014

TOWNSHIP OF ALEXANDRIA

Paul Abraham, Mayor

Michele Bobrowski, RMC, Township Clerk

I, Michele Bobrowski, certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Alexandria at a meeting held on February 12, 2014.

Michele Bobrowski, RMC, Township Clerk

- Resolution 2014-025 Establish a Deferred Compensation Plan for Municipal Employees:

Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-025. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-025 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY TO ESTABLISH A DEFERRED
COMPENSATION PLAN FOR MUNICIPAL EMPLOYEES**

WHEREAS the **Township of Alexandria** has agreed to the establishment of a Deferred Compensation Plan to be made available to all employees and elected officials pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188); and

WHEREAS, the rationale for the adoption and implementation of a Deferred Compensation Plan is to attract and retain qualified employees, as well as provide enhanced retirement security to eligible employees and elected officials; and

WHEREAS, certain substantial tax benefits could accrue to employees and elected officials;

NOW THEREFORE BE IT RESOLVED that the Township of Alexandria is adopting a Deferred Compensation Plan substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the Internal Revenue Service except for provisions added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188; and the Economic Growth and Tax Reconciliation Act of 2001 (United States Public Law No 107-16; and the Pension Protection Act of 2006, The Heroes Earnings Assistance Relief Act of 2008, The Provision in the Emergency Economic Stabilization Act of 2008 known as the Heartland Disaster Tax Relief Act of 2008 and the Worker, Retiree and Employer Recovery Act of 2008; and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Internal Revenue Code Section 457. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service Purposes, the Ruling of another employer is not to be considered precedent; and

BE IT FURTHER RESOLVED by **Township Committee** of the Township of Alexandria that, it hereby maintains a Deferred Compensation Plan for the voluntary participation of employees and elected officials; and

BE IT FURTHER RESOLVED by **Township Committee** of the Township of Alexandria that, it hereby adopts a Deferred Compensation Plan provided by the Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent (82-PD-Lincoln-050812); and

BE IT FURTHER RESOLVED that The Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, has agreed to be the provider of the Deferred Compensation Program for employees and elected officials; and

BE IT FURTHER RESOLVED that the Lincoln National Life Insurance Company and Lincoln Financial Group it's agent, will provide, for the benefit of the participants the Multi-Fund Variable Annuity contract; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:37-7.1(a) the Township of Alexandria solicited proposals for a Deferred Compensation Plan and Service Agreement from (2 or more) providers of deferred compensation services. The vendors responding to the request for proposals were Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, and Valic. The successful vendor is Lincoln National Life Insurance Company and Lincoln Financial Group, its agent. The Finance Director of Township of Alexandria reviewed all of the proposals submitted and met with representatives of the responding companies. Lincoln National Life Insurance Company was selected because of the high level of service, features and flexibility of the investment options for plan participants and recommendations from other municipal government units.

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

BE IT FURTHER RESOLVED that the Finance Director or Business Administrator is authorized to execute an Administrative Services Agreement with the Lincoln National Life Insurance Company and Lincoln Financial Group, its agent (12-SA-Lincoln-072595), and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Township of Alexandria to the program; and

BE IT FURTHER RESOLVED that the Finance Director is authorized to serve as the "Administrator" of the plan, represent the Township of Alexandria, and

execute individual deferred compensation agreements with each said employee;
and

BE IT FURTHER RESOLVED by the Township of Alexandria that the Clerk forward a certified true copy of this resolution to the Finance Director; and

BE IT FURTHER RESOLVED that the Finance Director will submit all necessary documents to the Director of the Division of Local Government Services in the State Department of Community Affairs for approval.

Mayor

Attest:

Township Clerk

CERTIFICATION

I, Michele Bobrowski, Township Clerk do solemnly swear that this is a true copy of a resolution duly passed by the Township Committee of the Township of Alexandria at a meeting held on February 12, 2014.

Township Clerk

- Ordinance 2014-001 (***First Reading***) Exceeding the Municipal Budget Appropriation Limits and to Establish a Cap Bank:
Comm. Swift made a motion, seconded by Comm. Schick to approve Ordinance 2014-001 on ***First Reading***. The ***Second Reading*** will be on March 12, 2014 where at that time

the public can make comments. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

ORDINANCE 2014-001 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to one-half percent (.5%) unless authorized by Ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alexandria in the County of Hunterdon finds it advisable and necessary to increase its 2014 budget by up to three and one-half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a three and one-half percent (3.5%) increase in the budget for said year, amounting to \$53,857.72 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2014 budget year, the final appropriations of the Township of Alexandria shall, in accordance with this Ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$62,845.67, and that the 2014 municipal budget for the Township of Alexandria be approved and adopted in accordance with this Ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

Paul Abraham, Mayor

Michele Bobrowski, RMC, Township Clerk

| ROLL CALL | Moved | Seconded | Ayes | Nays |
|---------------------------|-------|----------|------|------|
| Paul Abraham, Mayor | | | X | |
| Harry Swift, Committeeman | X | | X | |
| Committeeman Schick | | X | X | |

- Ordinance 2014-002 (***First Reading***) Acquisition of Certain Real Property known as Block 14, Lots 15.01, 15.02, and 15.03 from Brinkerhoff, Inc.-

The Township Committee tabled until Executive Session discussion.

- Stream Restoration and Protection Plan Proposal-

Township Committee reviewed a letter from the Raritan Headwaters Association involving stream run off from the Raritan River basins. Total of four streams would be surveyed in Alexandria Township. The Township would receive a grant for \$15,000.00 with the Township being responsible for \$1500.00. Twelve communities would be involved in this program. The Township Committee will invite someone from the Raritan Headwaters Association to come to the March meeting to discuss further.

- Setting Budget Dates for 2014-

The Township Committee to schedule two meetings in February to begin discussing the budget. The first meeting will be Wednesday, February 19th at 6:30 PM. The second meeting date will be Wednesday, February 26, 2014 at 6:00 PM. Both meetings will be held at the Township Park Barn as long as the building has heat.

- Little York Intersection-

Comm. Schick would like to look into putting the Little York intersection of Sweet Hollow Road, Route 614, Ellis Road, and Spring Mills Road as a four way stop. Comm. Schick spoke to the County Engineer and was advised that if the Township was interested in looking into the intersection becoming a four way stop they would move forward after Township approval. Comm. Schick feels that a four way stop would make the intersection safer. Comm. Schick made a motion, seconded by Comm. Swift to ask the County to begin investigations of a four way stop in Little York for safety measures.

Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.

- Township Website-

The Township Clerk would like to obtain quotes from companies who can upgrade the Township's website. The Clerk's computer crashed in September and has lost access in

downloading documents onto the website. The Township's IT staff is unable to fix the problem. The website the Township currently has was done for free on a blogging website. The designer of the website is no longer in the area and not available. Comm. Schick made a motion, seconded by Comm. Swift to allow the Township Clerk to obtain quotes of website designers for Township Committee approval. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes**

ENGINEER'S REPORT:

Township Engineer, Ralph Runge noted that the only new item besides discussion of the municipal building location is the Municipal Stormwater Regulation Program. The Township's Tier B Municipal Stormwater Permit expires February 28, 2014. The NJDEP has provided notice that the existing permit will remain in full force and effect until a renewal permit is issued. Township Engineer, Ralph Runge will be notified once a draft permit is available and he will have an opportunity to comment on any proposed changes at that time. Mayor Abraham asked how long the garage site remediation has been going on and how long it will need to continue. Township Engineer, Ralph Runge noted that the remediation has been ongoing for over twenty years and didn't know how much longer it will need to continue. It would depend on the contamination level to satisfy the DEP. Township Engineer, Ralph Runge will ask Jim Snook of Hatch Mott MacDonald to investigate how much longer the remediation will take since the levels have been reduced.

APPROVAL OF BILL LIST:

Comm. Swift made a motion, seconded by Comm. Schick to approve the payment of the bills as listed. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes.**

| | |
|---------------------|---------------------|
| Current Fund | \$ 65,542.73 |
|---------------------|---------------------|

Other Trust Fund:

| | |
|--------------|----------|
| 1.) Reserves | 2,996.40 |
|--------------|----------|

| | |
|------------|----------|
| 2.) Grants | 7,539.86 |
|------------|----------|

General Capital Fund

| | |
|-------------|-----------------|
| COAH | 2,204.20 |
|-------------|-----------------|

| | |
|-------------------|---------------|
| Ordinances | 260.78 |
|-------------------|---------------|

Farm Preservation

| | |
|---------------------------|--------|
| Budget & Approp. Reserves | 625.36 |
|---------------------------|--------|

| | |
|-----------------|---------------|
| Dog Fund | 330.00 |
|-----------------|---------------|

Developers Escrow

| | |
|---------------------|----------|
| 1.) Bank of America | 1,386.00 |
|---------------------|----------|

| | |
|-----------------|----------|
| 2.) Fulton Bank | 1,208.25 |
|-----------------|----------|

| | |
|---------------|---------------------|
| TOTAL: | \$ 82,093.58 |
|---------------|---------------------|

Other disbursements

| | |
|-------------------------------|-------------------|
| Hunterdon County Taxes | 703,541.69 |
|-------------------------------|-------------------|

| | |
|---|---------------------|
| Total payments presented to the Township Committee | \$785,635.27 |
|---|---------------------|

APPROVAL OF MINUTES:

- January 2, 2014 Re-Org.
- January 2, 2014 Township Committee Meeting
- January 2, 2014 Executive Session
- January 15, 2014 Township Committee
- January 15, 2014 Executive Session
- January 24, 2014 Township Committee
- January 24, 2014 Executive Session

Comm. Schick made a motion, seconded by Comm. Swift to approve the minutes of January 2, 2014 Re-Org., January 2, 2014 Township Committee Meeting, January 2, 2014 Executive Session, January 15, 2014 Township Committee Meeting, January 15, 2014 Executive Session, January 24, 2014 Township Committee Meeting, and January 24, 2014 Executive Session. **Roll Call: Comm. Swift, yes; Comm. Schick, abstain; Mayor Abraham, yes**

COMMENTS FROM THE FLOOR:

- Resident, Barbara Daniello recommended a web design programmer and will forward the information to the Township Clerk.
- Resident, Judy Tucker asked when the Township Insurance policy expires. Mrs. Tucker noted that the reason she asked was because of concerns that have arisen over the past few years. The Township's insurance policy expires at the end of this year. The Township contracted with State Wide Insurance for three years for a savings of \$12,000.00 a year. The Township will have a lot of questions and concerns to review with State Wide Insurance upon renewal of the policy.
- Resident, Chris Pfefferle asked about the release of the executive session minutes. The Township Committee advised that the Municipal Clerk adds the executive session minutes to the end of the regular minutes. Mr. Pfefferle would like the bill list attached to the agenda. Mr. Pfefferle asked about the purchase price of the Pepe property and questioned what the intent was of the purchase. Mr. Pfefferle is upset that the Township is spending money to purchase property without a master plan. The Township Committee noted that the intent of the purchase was to place a municipal building on the property. Mayor Abraham gave a brief history as to the parcels that were purchased from Salvatore Pepe with intentions of the Township acquiring these parcels for municipal purposes. There will be cost savings to placing the municipal building at the park and utilizing the surrounding Pepe property parcels for other municipal purposes.
- Resident, Barbara Daniello asked if the Alexandria Equestrian Association (AEA) has made any revenue in the past year. AEA has made revenue and the investment made in the footing is attracting people to come use the facility. AEA charges \$300.00 a show. Mrs. Tucker was unable to commit to a dollar figure at the time of the question as to how much monies have been raised so far.
- Resident, Stu Hutchinson questioned the change in the recycling program. Mayor Abraham explained that the Township's insurance provider wanted waivers to be

signed by the volunteers to assist in the dumpster day program. The volunteers wouldn't sign the waivers due to the language that was put in there by the insurance company. The language of the waiver would not be changed by the insurance company. The Township needed to eliminate the amount of materials coming into the dumpsters due to the cost. DPW employees are there to assist residents as they have been in the past. Two cards for the dumpsters and 1 for brush were mailed out to the residents. Other places that recycle were placed in the recycling newsletter that went out to the residents at the end of January. The Committee noted that changes had to be made to the Dumpster program due to the abuse pertaining to the materials being let in and how many times individuals were bringing said materials.

- Resident, Bart Cocchiola explained his frustrations to the Committee over the new Dumpster policy. He noted that he utilized Dumpster Day 7/8 times a year bringing in various materials. He questioned the \$50.00 cost to purchase an additional dumpster pass when he can go to the Transfer Station in Annandale for \$18.00 less. Mayor Abraham advised Mr. Cocchiola that the Committee will be monitoring the progress of Dumpster Day with the new changes and will make changes as the Committee sees fit for next year. Resident, Barbara Daniello noted that she saw abuse at Dumpster Day when she volunteered and was happy to see the Township make the changes it did to keep costs down.

CORRESPONDENCE:

- Casino Night Charity Fundraiser to Benefit Del Val Project Graduation 2014. Saturday, February 22nd from 7PM-11PM at the Milford Fire Company. Tickets are \$30.00 in advance or \$35.00 at the door. Join friends and neighbors for a fun evening of chance to benefit Project Graduation! No gaming experience necessary. Dealers will teach you how to play. Ticket includes \$500.00 in gaming chips, unlimited hors d' oeuvres and desserts.

Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:

Comm. Schick made a motion, seconded by Comm. Swift to move to Executive Session.

Roll Call: Comm. Swift, yes; Comm. Schick, yes and Mayor Abraham, yes

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - _____ A confidential or excluded matter under Federal or State Law or Court Rule.
 - _____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - _____ A matter constituting an unwarranted invasion of an individual's privacy rights.

- _____ Collective Bargaining Agreement or negotiation of the Agreement.
 - _X_ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
(681 Rte. 513)
 - _____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
 - _X_ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
(Township Planner)
(Township Owned Property Sales)
(JORBA)
(DPW Comp Time)
(ARC)
 - _____ Matters falling within the attorney-client privilege.
 - _X_ Personnel matters involving a specific employee or officer of the Township.
(Appointment of Perc Test Witness)
(Recycling Coordinator)
(Professional Communications)
 - _____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 5. This resolution shall take effect immediately.

MOTION TO RETURN TO PUBLIC SESSION:

Comm. Schick made a motion, seconded by Comm. Swift to return to Public Session.

ROLL CALL: Comm. Swift, yes; Comm. Schick, yes and Mayor Abraham, yes.

Comm. Schick made a motion, seconded by Comm. Swift to expand comp time for DPW employees from 40 hours a year to sixty hours a year. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Comm. Swift to split the duties and pay of the Recycling Coordinator position with DPW Foreman, Glenn Griffith and Township Clerk, Michele Bobrowski. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Comm. Swift to appoint Harry Fuerstenberger as the Perc Test Witness for 2014. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

Mayor Abraham advised the Township Clerk to send an email to the Environmental Commission to see if someone on the Commission would like to volunteer for the SWAC Committee with the County.

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- Land Preservation/ 681 Route 513 :
Township Committee to submit a revised offer to the owners of the property.
- Personnel Matters/ Township Planner:
Interview for Township Planner on Wednesday, February 19, 2014 at 6:00 PM.
- Personnel Matters/ Comp Time:
Township Committee will expand comp time to sixty hours for the year to DPW employees. The Township Committee will have the change amended to the union contract.
- Personnel Matters/ Recycling Coordinator:
Township Committee will split the duties and salary of the Recycling Coordinator with DPW Foreman, Glen Griffith and Township Clerk, Michele Bobrowski.
- Personnel Matters/ Perc Test Witness:
Township Committee will appoint Harry Fuerstenberger as the Perc Test Witness for 2014.
- Contract Negotiations/Township Owned Property:
Township Committee will be auctioning off Township owned land to neighboring property owners due to their size and location. Township Atty. Dragan will prepare a resolution to begin the auction process.
- Contract Negotiations/ Pump Track:
Park/Rec Commission to send a letter to JORBA terminating the use of the pump track due to the failure of an acceptable agreement being received from JORBA to Park/Rec prior to the deadline of January 31, 2014.

MOTION TO ADJOURN

Comm. Swift made a motion, seconded by Comm. Schick to adjourn. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes. Meeting Adjourned at 11:24 PM.**

Respectfully Submitted:
Michele Bobrowski, RMC, CMR
Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of February 12, 2014 and certify that said Minutes were approved unanimously by the Township Committee on the 12th day of March, 2014.

Paul Abraham, Mayor

Dated: _____